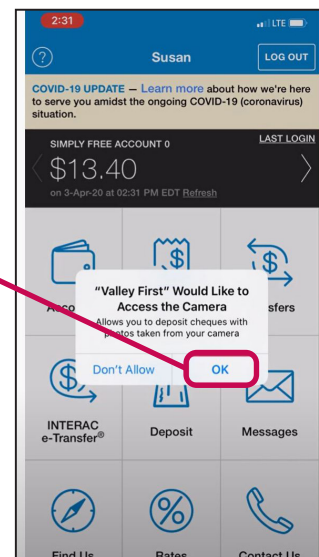
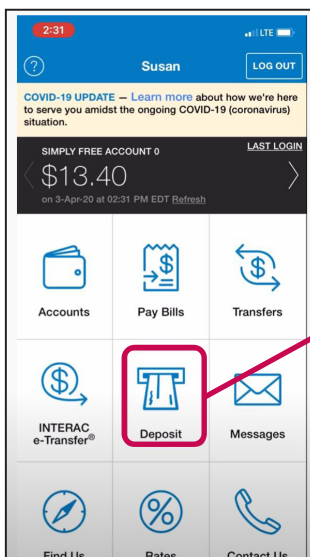


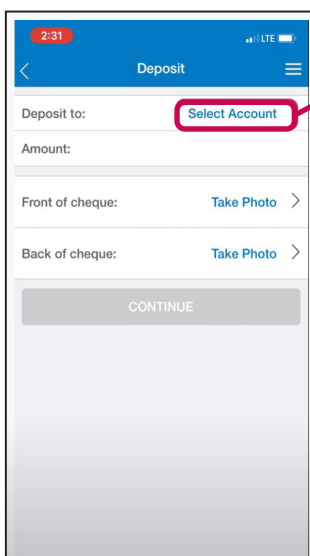
# MOBILE BANKING: DEPOSIT A CHEQUE STEP-BY-STEP-GUIDE

You no longer need to head to a branch or ATM to deposit a cheque, you can do it within the mobile app. Before you do, ensure that the cheque is filled out properly and that you have signed the back. Follow these steps to deposit a cheque:

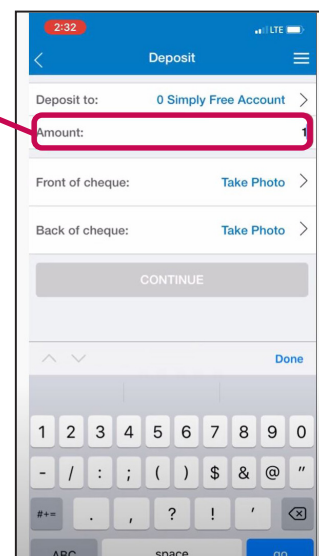
1. First, tap **Deposit** in the middle of the screen.
2. A pop-up message will appear to enable your camera, tap **OK**.



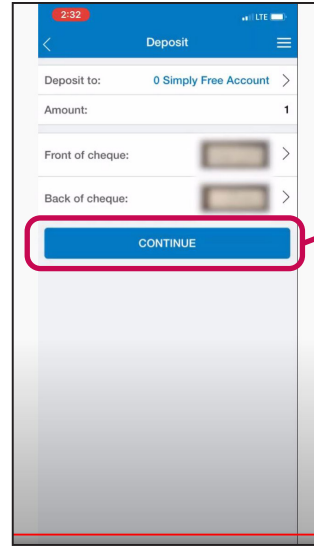
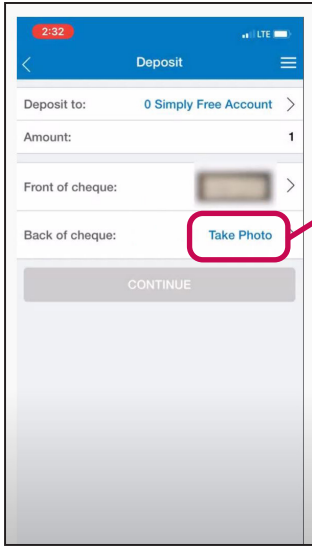
3. Select **Account** by tapping the arrow on the top right.



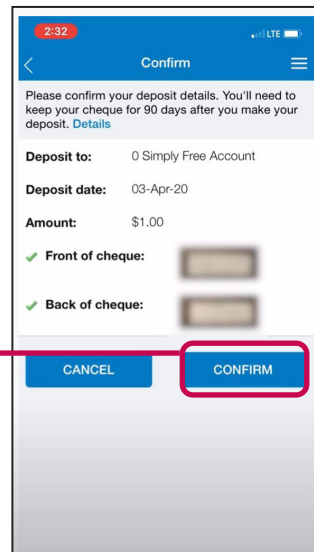
4. Type in the cheque **Amount** in the field.



5. Now you need to take photos of your cheque. Tap **Take Photo** for both the front and back.
6. When you are finished tap **CONTINUE**.



7. If the photo is accepted a green checkmark will appear. Double check the details and tap **CONFIRM**.



More step-by-step instructions and guides for ATM, online and mobile banking can be found at [valleyfirst.com/HowTo](http://valleyfirst.com/HowTo)

Your security is our priority. For details on what we are doing to keep you safe and steps you can take to protect yourself, visit [valleyfirst.com/security](http://valleyfirst.com/security)